



REAL ESTATE COMMISSION

APPRAISER LICENSING & CERTIFICATION BOARD

JOB VACANCY ANNOUNCEMENT

PROGRAMMER

Information & Technology Services Division

Job Posting Number:	1508-25-ITS	Monthly Salary:	\$5,301.00 – 6,000.00
State Classification:	Programmer IV	Class No., Group:	0257, B23
Location:	Austin	FLSA Status:	Exempt
Work Week:	Monday-Friday, 40 hours/week (flex schedule may be possible after first evaluation)	Travel:	None
Posting Date:	August 24, 2015	Closing Date:	Until Filled
Job Summary:	Assist with maintenance of existing Drupal based website, assist with maintenance of legacy C# applications, assist with the development of new web applications in PHP based on a set of defined business requirements. Participate and provide input for all elements of a project lifecycle including the analysis, development, testing and implementation.		
Minimum Education:	Graduation from an accredited four-year college or university with major course work in computer science, computer information systems, management information systems or a related computer field. Experience may substitute for education on a year-for-year basis.		
Experience:	<ul style="list-style-type: none">• Minimum 2 years work experience writing, testing, and implementing web sites and web applications utilizing HTML, CSS, JavaScript, and a server side language• Work experience using modern source control tools such as GIT or Subversion• Work experience in website maintenance, website development, and web applications development		
Job Duties:	<ul style="list-style-type: none">• Analyze complex business processes/requirements and convert to technical application specifications• Troubleshoot and resolve applications problems for commercial and in-house written applications• Work with business analysis team to ensure requirements are produced as documented• Develop external and internal facing web applications and web sites• Clearly document code per agency code development standards• Develop software documentation according to agency standards• Prepare staging of data for testing• Perform other duties as assigned		
Knowledge, Skills and Abilities:	<ul style="list-style-type: none">• Knowledge of developmental methodologies, practices, principles, methodologies, and techniques of computer programming and systems analysis• Knowledge of computer operations procedures and systems• Knowledge of computer programming languages• Skill in using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems• Skill in identifying measures or indicators of program performance and troubleshooting related problems• Skill in delivering and understanding complex, technical oral and written instructions and communicating with individuals having various levels of technical expertise and knowledge• Excellent customer service skills and clear and professional oral and written communication skills• Ability to design programs and systems logic• Ability to prepare program specifications• Ability to code, test, and debug computer programs• Ability to interpret technical information related to computer programming and other areas of data processing		

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TREC/TALCB is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in employment or in the provision of services. Applicants should communicate requests for disability-related accommodations during the application process to Human Resources. 1-800-RELAY TX (for hearing impaired).

Section 651.005 of the Government Code requires males, ages 18 through 25, to provide proof of their Selective Service registration or of their exemption from the requirement as a condition of state employment.

Only applicants interviewed will be notified of their selection or non-selection. Resumes will not be accepted in place of a completed application.

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SYSTEMS ANALYST
Information & Technology Services Division
(Continued)

Knowledge, Skills and Abilities (cont):	<ul style="list-style-type: none">• Ability to process information logically, make decisions, and to demonstrate the soundness of those decisions• Ability to work collaboratively with all stakeholders and maintain a professional, courteous demeanor• Ability to prioritize and manage multiple tasks with varying deadlines• Ability to willingly accept and use constructive criticism/feedback to improve performance• Ability to plan, organize and work independently, as well as within a team environment
Preferred Qualifications:	<ul style="list-style-type: none">• Experience with a PHP framework• Experience with C#• Experience with a Content Management System, Drupal experience is a plus• Experience in the planning and modernization of technical environment
Additional Requirements:	Resume and cover letter detailing how your experience ties in the duties of the position
Environmental & Physical Conditions:	Normal office work environment, mostly sedentary in nature. May involve walking; standing; remaining stationary for long periods of time; pulling and pushing; kneeling, stooping and bending; and safely lifting and carrying items weighing up to 30 pounds. Work involves extensive telephone usage and repetitive hand/wrist/finger motions while using the computer.
To Apply:	Submit a complete (no blanks) State of Texas Employment Application, cover letter and resume to: human.resources@trec.texas.gov
Contact:	Glenn Tramel, Human Resources, (512) 936-3604